

International Bulk Mail products quick reference guide

Effective from 1 October 2010

	International VolumePost™ 1	International VolumePost™ 3	International Business™ Standard	International PrintPost™	International GoFlexible™	International Business™ Flexible	International Standard Post™	
What the service is designed for	International VolumePost is ideal for mail such as invoices, statements, company announcements and promotions. It offers great potential for savings if mail is prepared to New Zealand Post requirements.		International Business Standard is ideal for lodging smaller lodgements where you do not have a Statement of Accuracy and the mail is able to be machine sorted.	International PrintPost is especially designed for delivery of magazines, periodicals and catalogues. The same titled item must be lodged at least twice a year.	International GoFlexible is a creative mailing solution which allows customers to lodge unusual shapes, flow wrapped, thicker and boldly coloured items.	International Business Flexible is ideal for lodging smaller lodgements of creative mail pieces where you do not have a Statement of Accuracy.	International Standard Post is best suited when customers are unable to meet the presentation requirements of International Bulk Mail.	
Machine sorted or manually sorted	Machine sorted			Manually sorted				
Special conditions	Mail must have a current Statement of Accuracy. Mail must meet all New Zealand Post requirements and be of the same size to qualify for International VolumePost 1 rates. Savings can be achieved by lodging in the morning or afternoon. Mail is machine sorted so you must use paper-based envelopes only.	Mail must have a current Statement of Accuracy. Mail must meet all New Zealand Post requirements and be of the same size to qualify for International VolumePost 3 rates. Mail is machine sorted so you must use paper-based envelopes only.	Mail must meet all New Zealand Post requirements and be of the same size to qualify for International Business Standard rates. Mail is machine sorted so you must use paper-based envelopes only.	International PrintPost cannot be used for delivery of handbooks, manuals, directories or annual reports. Flow wrapped items cannot obstruct the recipient's address details. All 1,000 items must be in the same weight range, or if not in the same weight range, they must be lodged in the range of the heaviest item.	Flow wrapped items cannot obstruct the recipient's address details. If the mailing incorporates loose or protruding parts, we may need to test the item in our network, prior to approval.			
	Must meet the Envelope Layout Standards for machine sorted mail			Must meet the Envelope Layout Standards for manually sorted mail				
Note, all Bulk Mail must:								
	<ul style="list-style-type: none"> Meet Addressing Layout Standards Meet the relevant International Envelope Layout Standards Have a completed Statement of Posting form Be lodged using the correct product code 		<ul style="list-style-type: none"> Have an approved DirectPost™ postage paid indicator (PPI) Have a New Zealand Post return address Have a New Zealand Post delivery address 			<ul style="list-style-type: none"> Have an approved DirectPost PPI Have a New Zealand Post return address Have a New Zealand Post delivery address 		
Dimensions	Size (height x length)	Minimum dimensions: 88mm x 138mm Maximum dimensions: Medium: 130mm x 240mm Large: 165mm x 240mm		Maximum dimensions: 260mm x 385mm	Maximum dimensions: Medium: 130mm x 240mm Large: 165mm x 240mm Extra large: 230mm x 325mm Oversize: 260mm x 385mm			
	Maximum thickness	6mm		20mm	Up to 20mm (International GoFlexible 20 and Business Flexible 20) Up to 40mm (International GoFlexible 40 and Business Flexible 40)		Medium: 6mm Large: 10mm Extra large and oversize: 20mm	
	Weight limit	Up to 50g		Up to 1.5kg	International GoFlexible 20 and Business Flexible 20 500g medium, large, extra large 1 kg oversize International GoFlexible 40 and Business Flexible 40 1kg medium, large, extra large 1.5kg oversize		Up to 500g medium, large Up to 750g extra large. Up to 1kg oversize.	
General requirements	Minimum lodgement volume	1,000	300	1,000	500	300	1	
	Postcode requirement	Sorted in ascending postcode order	No postcode sorting required	No postcode sorting required	Sorted in ascending postcode order	Sorted in ascending postcode order	No postcode sorting required	
	Statement of accuracy required	Yes	Yes	No	Yes	Yes	No	No
Mail lodgement time	Standard rates: apply to mail lodged from offshore, or after 8am and before 12 noon Monday to Friday for mail lodged within New Zealand Afternoon rates: apply to mail lodged between 12 noon and 5pm Monday to Friday for mail lodged within New Zealand only Evening and weekend rates: apply to mail that is specifically asked to be processed after 5pm or on weekends or public holidays. Mail will only be accepted for evening and weekend rates by prior arrangement with your New Zealand Post representative	Standard rates: apply to mail lodged from offshore, or after 8am and before 12 noon Monday to Friday for mail lodged within New Zealand Afternoon rates: apply to mail lodged between 12 noon and 5pm Monday to Friday (for mail lodged within New Zealand only)	Rates apply to mail lodged from offshore, or after 8am and before 6pm Monday to Friday for mail lodged within New Zealand	Standard rates: apply to mail lodged from offshore, or after 8am and before 12 noon Monday to Friday for mail lodged within New Zealand Afternoon rates: apply to mail lodged between 12 noon and 5pm Monday to Friday for mail lodged within New Zealand only Evening and weekend rates: apply to mail that is specifically asked to be processed after 5pm or on weekends or public holidays. Mail will only be accepted for evening and weekend rates by prior arrangement with your New Zealand Post representative	Rates apply to mail lodged from offshore, or after 8am and before 6pm Monday to Friday for mail lodged within New Zealand			
Further information	Brochure references	International VolumePost (ADV541) International VolumePost rate card (ADV533) International Envelope Layout Standards for machine sorted mail (ADV538) SendRight™ Address Accuracy Programme (ADV369) Address and layout guide (ADV356)	International Business Mail (ADV535) International Business Mail rate card (ADV534) International Envelope Layout Standards for machine sorted mail (ADV538) SendRight Address Accuracy Programme (ADV369) Address and layout guide (ADV356)	International PrintPost (ADV540) International PrintPost rate card (ADV532) International Envelope Layout Standards for manually sorted mail (ADV537) SendRight Address Accuracy Programme (ADV369) Address and layout guide (ADV356)	International GoFlexible (ADV539) International GoFlexible rate card (ADV531) International Envelope Layout Standards for manually sorted mail (ADV537) SendRight Address Accuracy Programme (ADV369) Address and layout guide (ADV356)	International Business Mail (ADV535) International Business mail rate card (ADV534) International Envelope Layout Standards for manually sorted mail (ADV537) SendRight Address Accuracy Programme (ADV369) Address and layout guide (ADV356)		
	Additional tools	International letters dimension guide						

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